

Leading Learners Multi-Academy Trust



Curriculum & Performance Committee Terms Of Reference

Approved by:	Trust Board	Date: 19 September 2024
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Last reviewed on:	24 September 2026
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Next review due by:	September 2027
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Purpose of the Committee

The Curriculum and Performance Committee will support the Board of Trustees in fulfilling statutory duties relating to curriculum, and outcomes, understanding the unique context of each academy whilst ensuring a consistent approach to reporting. It will support the Board in understanding relevant data, including attainment, progress, outcomes, behaviour, attendance, including the performance of groups, and other key indicators. This will include supporting the strategic role of the executive team, to provide a framework for effective self-evaluation, monitoring and evaluation and support and challenge by linking the work of committees to key priorities in the Trust Development Plan.

1.0 Constitution

- 1.1 The Board of Trustees of Leading Learners Multi Academy Trust, hereby resolves to establish a committee of the Trust Board to be known as the Curriculum and Performance Committee.
- 1.2. The Committee will report to the Trust Board.

2.0. Membership

- 2.1 The Committee shall have a minimum of three members and a maximum of six members
A majority of Committee members must be Trustees of the Trust Board.
- 2.2 The Committee's current members are set out in Appendix 1
- 2.3 The Trust Board will appoint one of the members of the Committee as its chair (the Chair). The CEO and CFO are not eligible to be elected as Chair of the Committee.
- 2.4 No person may act as Chair under paragraph 2.3 unless they are also a member of the Trust Board.
- 2.5 The Chair of Trustees shall ensure that a governance professional is engaged to minute meetings of the Committee.
- 2.6 The Committee may invite attendance at meetings from persons who are not Trustees or Committee members to assist or advise on a particular matter or range of issues. Such persons may speak with the permission of the Chair but shall not be entitled to vote.

3.0 Remit and Responsibilities of the Committee

- 3.1 The Committee shall be responsible for the matters set out in the terms of reference.
- 3.2. The Committee shall conduct an annual review of the terms of reference and its effectiveness.

4.0 Proceedings of Committee Meetings

- 4.1. The Committee will meet as often as is necessary to fulfill its responsibilities but at least three times a year.
- 4.2 Any two Committee members can request that the Chair convene a meeting by giving no less than 14 days prior notice.
- 4.3 The quorum for the transaction of the business of the Committee shall be a majority of
of
the Committee members and no vote on any matter shall be taken at a meeting of the
Committee unless the majority of members of the Committee present are Trustees
of the Trust.

of the votes of the members present and voting on the matter. Should the meeting not be quorate, an email vote is permitted following the meeting and must be a majority vote.

- 4.5 Each member present in person shall be entitled to one vote.
- 4.6 Where there is an equal division of votes the Chair shall have a casting vote.
- 4.7 A register of attendance shall be kept for each Committee meeting and be published annually.

5.0 Authority

The Committee is authorised by the Trust Board to:

- 5.1 Carry out any activity authorised by these terms of reference; and
- 5.2 Seek any appropriate information that it requires from any officer of the Trust and all officers shall be directed to co-operate with any request made.

6.0 Reporting Procedures

- 6.1 Within 14 days of each meeting the Committee will produce and agree minutes of its meetings that summarise the meeting and identifies:

- I) decisions made,
- II) recommendations to the Trust Board,
- III) any items for the information of the Trust Board and,
- IV) items for further discussion by the Trust Board.

- 6.2 The Committee Reports can be agreed by Committee members by email.
- 6.3 The Committee shall arrange for the production and delivery of such other reports as required.
- 6.4 The Committee shall conduct an annual review of its work and these terms of reference and shall report the outcome and any recommendations to the Trust Board.

7.0 Terms of Reference

- 7.1 To monitor Trust based, local and national performance data and evaluate achievement and progress drawing on data, self- evaluation, and other reports.
- 7.2 To ensure that all learners receive a broad and balanced, inclusive curriculum in line with statutory requirements, which adheres to the National Curriculum.
- 7.3 To provide effective challenge on educational performance and academic progress of pupils, to ensure the best possible outcomes for all children.
- 7.4. To understand the context of the academies, particularly in relation to disadvantage, SEND, EAL, and families with social care involvement.
- 7.5 To monitor the trust-wide approach to inclusion, including cooperation with local authorities and other agencies.
- 7.6. To monitor the views of pupils and their parents/carers, on academies, and identify significant patterns or trends across the Trust.
- 7.7 To monitor provision for pupil groups, including the performance of the lowest 20%, pupils identified as having additional needs, pupils in receipt of Pupil Premium, pupils with English as an

- 7.8 To regularly review, publish, and report on the special educational needs policy, and provision across the Trust.
- 7.9 To monitor provision for looked after children and evaluate their progress and achievement.
- 7.10 To regularly review and develop the Trust assessment strategy.
- 7.11 To ensure that a Trust strategy for teaching and learning policy is in place, appropriately resourced and regularly review the operation of the policy.
- 7.12 To review progress against the curriculum and performance targets in the Academy Development Plans.
- 7.13 To monitor pupil behaviour and attendance across the Trust.
- 7.14 To make recommendations to the Board relating to Trust approach to curriculum design and implementation.
- 7.15 To keep under review the requirements of the Equalities Act 2010 with reference to protected characteristics, in relation to the curriculum, teaching and learning, assessment, achievement and progress: monitor implementation of the scheme, assess its impact on staff, learners and parents/carers, and report emerging issues to the Board of Trustees.
- 7.16 To recommend targets for school improvement to senior leaders.
- 7.17 To monitor curriculum policies and recommend any policy changes to the Board as and when necessary.
- 7.18 To review the policy and provision for RE, collective worship and spiritual development, including providing information to parents/carers and make recommendations, as necessary.
- 7.19 To review the policy and provision for sex and relationships education including providing information to parents/carers and make recommendations where necessary.

8.0 Policies

The Committee shall review and approve the relevant Trust policies delegated by the Trust Board as noted in the Trust's Policy Delegation Schedule.

Members agreed:

Chris Midgley
Carole Gradwell
Andrea Heaton

The CEO, School Improvement Director and Governance Professional will be in attendance.

